



**"CREATING AN ACTIVE, EMPOWERED & CONNECTED SOCIETY"**



## **Community Sports Network – Internship Programme Application Form**

Closing date for applications –

Application can be return via post or email

PLEASE NOTE THAT ANY ATTACHED SHEETS OF ADDITIONAL INFORMATION WILL NOT BE CONSIDERED.

Please note CVs must not be included as part of your application and if submitted will not be considered. It is therefore important that this form is completed with sufficient information to demonstrate how and to what extent you meet the internship requirements. Any shortlist will be determined only on the basis of the information provided in this application form. Only those shortlisted will be progressed to the next stage of the recruitment process.

Should you be successful you will be required to produce official original proof of any qualifications which you rely on to support your application

**NAME:**

**COLLEGE/UNIVERSITY:**  
**(if applicable)**

**DEGREE: (if applicable)**

**CONTACT NUMBER:**

**CONTACT EMAIL:**

This form should be completed in BLACK INK or TYPEWRITTEN and must be returned to:

Human Resource Department  
Community Sports Network  
Office 8, Townsend Enterprise Park  
28 Townsend Street  
Belfast, BT13 2ES

Or emailed to [info@communitysportsnetwork.org](mailto:info@communitysportsnetwork.org)

Please ensure that you retain the original format of the application form at all times.

COMMUNITY SPORTS NETWORK IS AN EQUAL OPPORTUNITIES EMPLOYER AND WELCOMES APPLICATIONS FROM ALL SECTIONS OF THE COMMUNITY.

## ABOUT COMMUNITY SPORTS NETWORK:

Community Sports Network (CSN) is a local Charity which works in communities across Northern Ireland. CSN (previously known as Belfast Community Sports Development Network) was established in 2006.

CSN proactively uses the Sport for Development as a medium to engage everyone within our communities. Sport for Development is defined as the intentional use of sport, physical activity and play to attain specific social development objectives. Sport for Development represents a particular approach to the design and delivery of sport & physical activity programmes that helps boost positive attributes of sport and follows a set of core principles that support the prioritisation and optimisation of social object from a S4D programme above any of the sporting outcomes.

## ABOUT THE CSN – INTERNSHIP PROGRAMME:



CSN plan to appoint Sport for Development Interns from

The Internship Programme is delivered under the CSN Active Mentoring project. CSN believe that the training and mentoring of the next generations of community coaches and leaders is of great importance and through our Active Mentoring programme we offer practical work experience with the sport of a mentor.

For this Internship Programme successful candidates will under 3 month (unpaid) mentored training to ensure that they are ready to deliver CSN programme range to schools and communities across Northern Ireland. Once the 3 month training has been complete success candidates will begin 9 months of delivering sessions and programmes, this stage of the internship is paid. Please note that the 9 month of paid delivery is dependant upon candidates passing the 3 month Active Mentoring Programme – failure to complete the Active Mentoring may result in the end of the internship contract.

## JOB DETAILS:

|                              |   |
|------------------------------|---|
| <b>Job Title:</b>            | <b>Sport for Development Intern</b>   |
| <b>Responsible To:</b>       | <b>Community Sports Network</b>   |
| <b>Location:</b>             | <b>Office based in Belfast<br/>Programme delivery across NI</b>                                     |
| <b>Salary:</b>               |   |
| <b>Additional Benefits:</b>  | <b>Annual and Statutory Leave, Personal Development Training, Travel Expenses, Company gear etc</b> |
| <b>Duration of contract:</b> |   |
| <b>Hours of work:</b>        |   |

**QUALIFICATIONS AND ATTAINMENTS:**

Please list below all relevant academy achievements, this includes GSCE's, A Levels and further study:

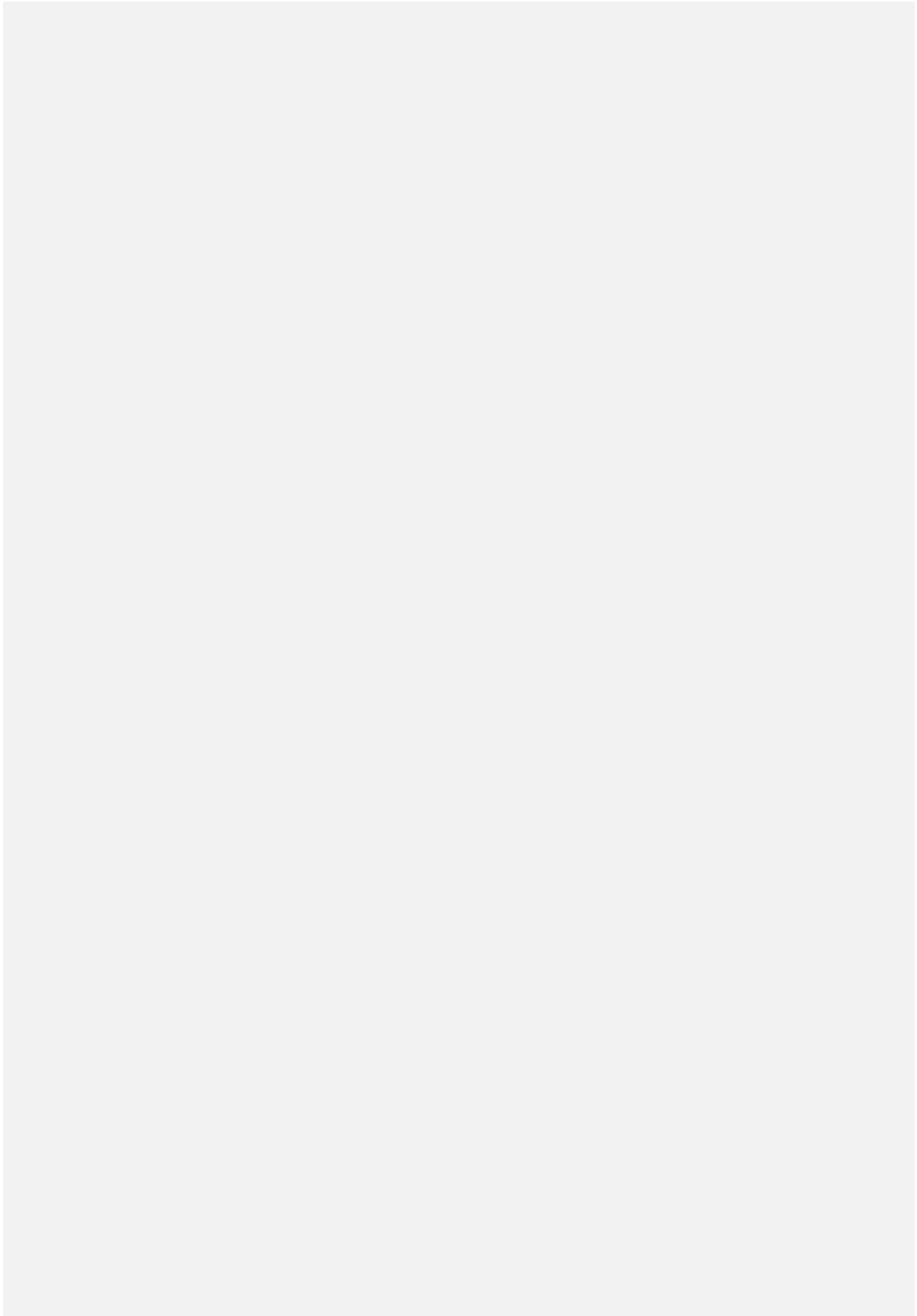
| Qualification Title | Awarding Body | Date Completed |
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Please list below all coaching qualification which you think are relevant to this post

| Qualification Title | Awarding Body | Date Completed |
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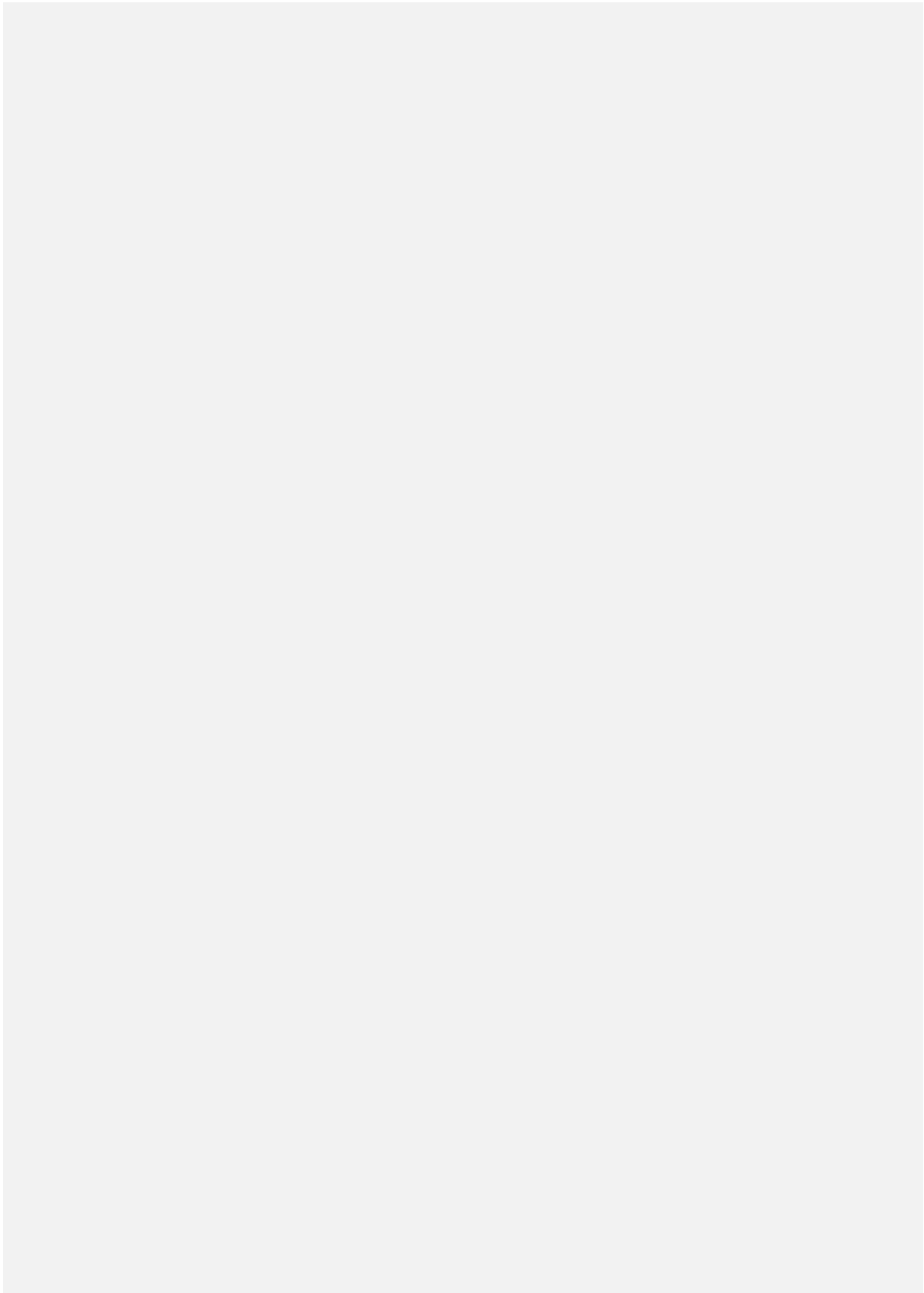
**RELEVANT EXPERIENCE:**

Please outline below how your experience to date is relevant to this post. (300 words)



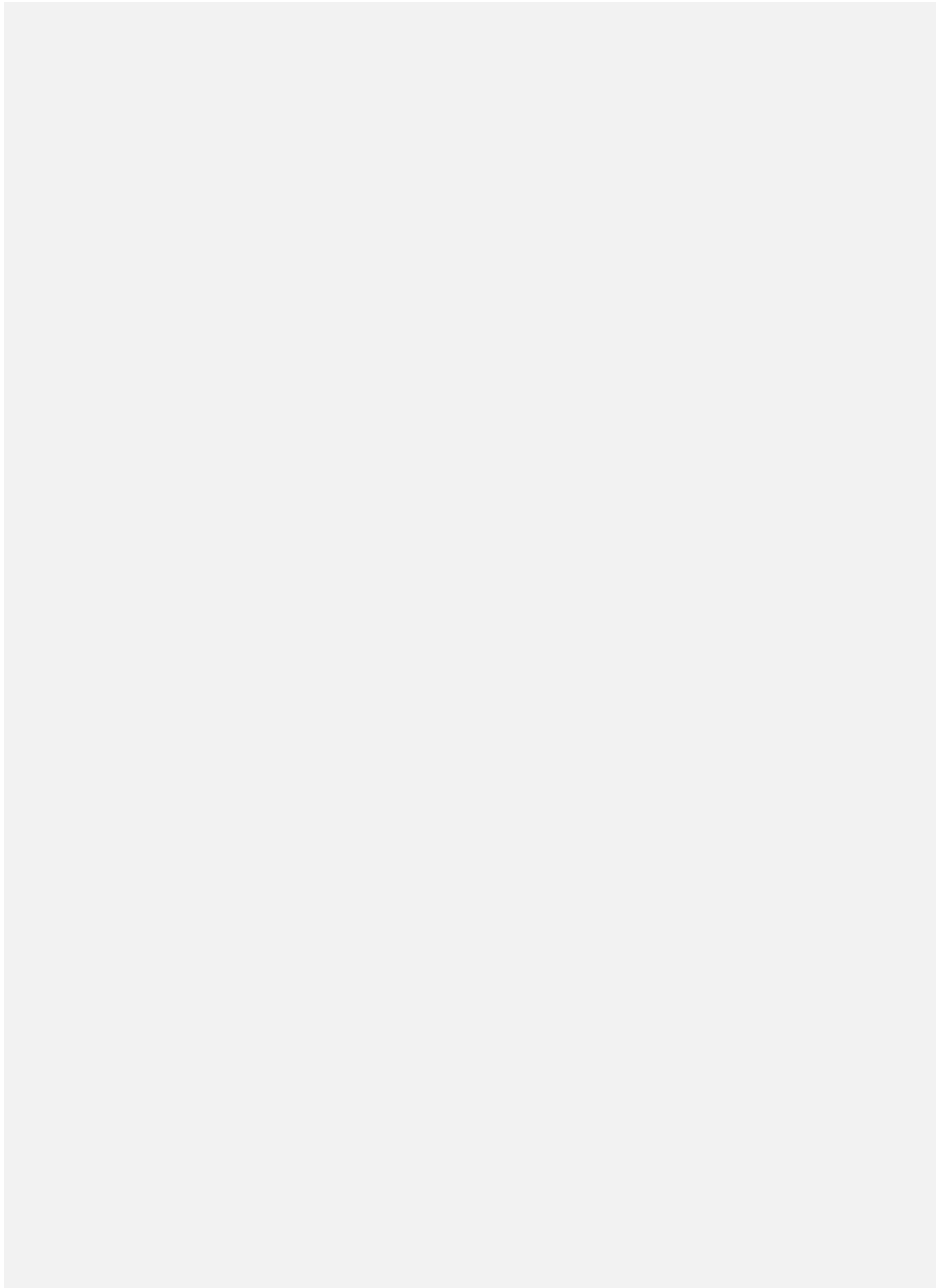
**KNOWLEDGE AND UNDERSTANDING:**

Please outline below your knowledge and understanding of community sports development (300 words)



**SPECIAL APTITUDES:**

Please outline below an example of when you have shown good communication and teamwork skills (300 words)



**FURTHER INFORMATION:** *(Please tick as appropriate)*

|  |     |    |
|--|-----|----|
| Do you accept that this role may require evening and weekend work? | YES | NO |
| Do you have access to your own transport?                          | YES | NO |

Additional Needs;

If you are required to attend an interview with us do you have any additional needs we need to be made aware of?

|     |    |
|-----|----|
| YES | NO |
|-----|----|

If YES, please provide information below;

Disclosure;

Before you being working with us you will be required to complete an Enhanced Access NI check.

**Please note that a criminal record will not automatically bar you from obtaining a position in Community Sports Network.**

The Access NI Code of Practice can be viewed through the following link

<https://www.nidirect.gov.uk/publications/accessni-code-practice>

**As per the Access NI Code of Practice CSN has a policy on the Secure Handling, Use, Storage and Retention of Disclosure information.**

|  |     |    |
|--|-----|----|
| Is there any reason why you cannot work in regulated activity? | YES | NO |
|--|-----|----|

|  |     |    |
|--|-----|----|
| Are you currently the subject of any court or criminal proceeding? | YES | NO |
|--|-----|----|

**CANDIDATE SIGNATURE\*:**

\*CSN accepted typed signatures.

**Official use only;** Initials & Timestamp: